

**CAC
Community Advisory Committee
for Special Education**

**Advising the Board of Education
San Diego Unified School District**

General Membership Meeting Minutes

Date: December 10, 2015
Time: 6:30 – 8:30 pm
Location: Ballard Center Auditorium, 2375 Congress Street, San Diego, CA 92110

WELCOME & INTRODUCTIONS:

Called to order at 6:32 pm

Meeting called to order by the Chairperson, Mina Kern, welcomed attendees and introduced CAC members, district staff and administrators, and acknowledged parents. The Chair reviewed the agenda, meeting format and structure, membership procedures and process for providing public comment.

Presentation:

District-Wide Goals for Special Education- Superintendent Cindy Marten

-Nov 10 LCAP Update (Can be found at <https://www.sandiegounified.org/what-lcap> Nov. 10-Quarterly Update): Slide 21 “Students with Disabilities experience the lowest attendance rate, highest chronic absenteeism rate, highest suspension/expulsion rates, and represent the majority of Long-Term English Learners”.

- Using multi department approach to answer questions around the 4 target areas How do our current organization structure improve learning, how do we create an environment that supports students attending every day, how do we create an environment that will reduce suspensions or expulsion, does out data support a pattern that suggests a group of students is at a higher risk of failure?
- Proven strategies to address these: 1. Enhance systems for tracking and monitoring; 2. Mine the discipline data for what works and doesn't at school level; 3. Implement the practical strategies.
- Subgroups are no longer working in isolation but working across departments.
- Share singular vision, adopting a common approach, common language, coordinating the effort and maintaining a sense of each department's work.
- Next quarterly update what did we implement and then is there a coherent district approach to addressing each of these areas.
- Goals for Special Education Department & what should we expect to see & how to measure success
 - Steady outcomes, what is our current level of practice, and what are the recommended actions that come out of the study; at the end of the year expect to see data to indicate that referrals are being handled according to best practice; multiple data points: quarterly updates, monitor and act to reduce trends, if the trends don't reduce we'll be able to identify those strategies that work and those that don't and adjust accordingly; will look at department and school data, observations, instructional meetings, etc.
- How will the Superintendent support the Special Education Department on meeting their goals:
 - Director & executive director as active members of the instructional team;
 - Focus on instruction;
 - Will use her voice as an advocate for students with disabilities.
- Recap of Learning Cycles.
- Discussion of educational equity for students with disabilities.
- After quarterly report given to board on Special Education updates, the report will be given to the CAC.
- Coherence and collaborative conversations are a priority at all levels.

- Would like to think about setting a goal of instituting best practices for IEP meetings.

Public Testimony:

The CAC invites the public to address the Committee and District about topics of interest or concern regarding students with IEPs in SDUSD. We provide a form to document comments and facilitate CAC follow-up with the district on matters that impact students. Due to confidentiality, personal concerns will be addressed privately with designated district staff. District will make an effort to respond to general questions as appropriate and time allows.

Copies of public forum comments and questions for the meeting can be obtained from the Secretary or Chair.

SPECIAL EDUCATION PROGRAMS REPORT:

Sonia Picos (Director):

- Thank you to those who stand up and speak. Input is greatly appreciated.
- How is the Special Education Department working toward department goals: site meetings focused on what are we doing at all levels of special education including early childhood through high school; goal of increasing number of young adults with disabilities employed by SDUSD; etc.
- On track for a Spring pilot for new IEP system with full implementation in the Fall of 2016- Special Education Automation Software (SEAS).
- Continue to do school walk-throughs led by Dr. Olsen with positive feedback from sites.
- Sonia Picos and Dr. Olsen met with principals at the monthly Middle School Principals meeting.
- Educator Effectiveness Grant: money could be used to relieve teachers and paraprofessionals for professional development.
- Discussion about Transition issues.

CAC Business:

ROLL CALL/MEMBER ATTENDANCE:

Present: Mina Kern, Raylene Dickinson, Brook Markley, Terrence Bobryk-Ozaki, Maria Riedel, Moira Allbritton, William Cary, Joyce Clark, Maria Corral, Michelle Crisci, Lynn Crossly, Susan Fanno, Lynn Glynn, Megan Glynn, Caroline Kelner, Teresa Michel, Maggie Offerman, Gloria Pacheco, Leticia Ruiz-Mylenek, Norma Ruiz Vazquez, Christy Scadden, Julia Stuart

Absent: Julia Childs Andrews, Connie Gearheart, Ellen Herroon, Julia Stuart

Ex-Officio: Sonia Picos, Dr. Lorelai Olsen

Quorum established.

Approve November 2015 CAC General meeting minutes – Action

Moira makes a motion and Terry seconds

17 – ayes; 0 – nays; 1 – abstentions. Motion carries.

Chair Report:

- Two new CAC members approved by the CAC Executive board and will go before the School board for approval at the January 12, 2016 meeting.

- Meeting with Cindy Marten and other Advisory Board Chairs on January 13th.

- No standing committee reports.

Open Forum:

Approve a motion to reconvene the CAC Ad Hoc Committee on Transition.

Christy makes a motion and Michelle seconds.

14- ayes; 0- nays; 2- abstentions. Motion carries.

Terry motions to adjourn; Raylene seconds.

Adjourn 8:25pm